



Full Governing Board Agenda

18th October 2023 held at Willand School commencing at 6.30pm

Our Vision: Our shared vision is that Willand School will be a happy, inclusive environment with high expectations and standards in which all children can become:

- Successful learners who enjoy learning, make progress and achieve
- Confident individuals who are able live safe, healthy and fulfilling lives
- Responsible citizens who make a positive contribution to society

Our Aims: The aims of the Governing Board are to:

- To set high standards for all children and clear targets for improvement
- To be a critical friend in this process
- To help the school be responsive to the needs of children, parents and the community

Our Ethos: At Willand School we stand against all forms of discrimination on the grounds of ethnic origin, religion, socio-economic background, sexual orientation, gender, age, disability or ability

Agenda Item	Actions required	Approved by
Present at the meeting	Jo Jacobs, Tim Child, Louisa Ruffle, A Hawkins, A Leather	
Meeting Chaired by	Jo Jacobs	
Apologies For Absence	LP work commitments ST work commitments LJ Covid	
Declaration of Business interests for this meeting	None declared at this meeting	

Minutes from the previous meeting 18.09.23	Minutes from meeting 18.09.23 agreed and approved by all present at this meeting to be of true representation.	All present
Actions from the previous meeting <ul style="list-style-type: none"> Skills Audit Governor meeting dates 	<ul style="list-style-type: none"> Email skills audit out to governors for few outstanding – governors asked to complete this for the next meeting Approved Governor meeting dates - agreed and approved at this meeting 	2 mins
Matter's arising	<ul style="list-style-type: none"> Lettings – agenda item at this meeting Head teacher is dealing with a complaint and will keep chair informed of outcomes Flooding caused an issue with 3 boilers. The heating is currently on. Approx cost £17,000 Devon county will fund approx. £15,000 of the cost – costing the school £1,700. AH has approved this ahead of this meeting as the actually cost is within remit of this 	5 mins
Succession planning for governors <ul style="list-style-type: none"> Governor recruitment 	<ul style="list-style-type: none"> Governor services emailed – inspiring governance profile to be uploaded -clerk to action Governors to send photos for governor board in reception - Chair and Clerk to action 	5 mins
Safeguarding update (DSL to lead)	<p>Conformation from all governors they have read.</p> <ul style="list-style-type: none"> KCSIE 2023 Willand School child protection Policy <p>Governors have signed to confirm they have read the above polices.</p> <ul style="list-style-type: none"> Child protection training – emailed to all governors. <p>Actions completed.</p>	10 mins
Approve the Self Development Plan and school priorities	<p>AH discussed the school priorities with governors. Changes to priorities can be made in the future by new Head teacher.</p> <p>Agreed and approved current school priorities at this meeting</p>	
Parental Engagement	Survey feedback – awaiting survey.	
Letting policy	<p>Chair attended a finance course and discussed with governors present the impact of the training.</p> <p>Do we heat the school over the holidays?</p>	All

	Currently yes due to boiler issues but not usually Daily charge(over 4 hours) added to the lettings policy <ul style="list-style-type: none">• £50 plus cleaning costs• To be cleaned every day Approved and agreed by all governors at this meetings	
Governor training	<ul style="list-style-type: none">• Chair attended head teacher appraisal training 04.10.23.• Vice chair attending head teacher appraisal training 07.11.23• Chair attended finance training.	
Polices	Attendance policy- Agreed and approved by all governors at this meeting. Will be named as the new head teacher in Jan 2024 Wording changed from Will Could for PA in the policy. Letting policy - Agreed and approved by all governors at this meeting.	All
Any other business		
Date of next meetings	13 th November 2023 6.15pm in school	

Close of meeting 8.20pm